

From: John Hitt
Sent: Friday, March 09, 2018 7:30 AM
To: Thomas Huxley
Cc: John Hutt
Subject: RE: Commissioner Fund – Travel Expense Overages – Letter December 12, 2007:

Commissioner Huxley, you are entirely correct in your assessment.

I do plan on issuing a warning citation next week and bring before the BOC (probably 03/21) the budget overrun issue.

John Hitt
Interim Curry County Administrator
541-247-3287

From: Thomas Huxley
Sent: Thursday, March 8, 2018 6:56 PM
To: John Hitt
Cc: John Hutt
Subject: Commissioner Fund – Travel Expense Overages – Letter December 12, 2007:

Interim Administrator Hitt,

Review of the January Board of Commissioners' Pool Cars Odometer Report for January 2018 and the January 2018 Revenue and Expense Report for County Commissioners indicates there is a complete disregard by Commissioner Boice to follow the existing Board of Commissioners and Elected Officials Travel Policy.

What if anything resulted (consequences) from your letter to Commissioner Boice December 12, 2017 on Travel Policy violations?

Tom Huxley
Curry County Commissioner



**Curry County
Board of Commissioners**

Thomas Huxley, *Chair*

94235 Moore Street/Suite #122

Sue Gold, *Vice Chair*

Gold Beach, OR 97444

Court Boice, *Commissioner*

541-247-3296, 541-247-2718 Fax

John Hitt, *Interim County Administrator*

Dec. 12, 2017

Curry County Commissioner Court Boice

94235 Moore St

Gold Beach OR 97444

Dear Commissioner Boice:

In accordance with Commissioner Board Order # 20466 I must, with due respect, take note of the following matters:

1. It has come to my attention that you are using a county owned vehicle for travel/transportation within Curry County. This is in violation of section B. 1. of the referenced Order. In addition, I am not aware of any urgent travel needs that you might have that could qualify under section B.6 as "unexpected". You could also, under the revised county Travel Policy, seek 'pre-approval' for any travel or use of county vehicles.
2. A review of the county's October Financial statements indicates that budget line item 1.11-411.10-490.00-581-00, "IGS – Assigned Vehicle" has accrued expenses of \$2679 for the fiscal year to date, July 1 – Oct. 31st. This is \$784 over the budgeted amount for the entire year, which is \$1895. While I know you are not the sole person using a county assigned vehicle paid for out of this account, I believe that a substantial majority of the \$2679 expenses incurred are a result of your travel in a county vehicle assigned to the Commissioners.
3. Please also note the attached "BOC Vehicle Jan 1, Oct. 31, 2017" (attached) supplied by the Road Department. As indicated on this form, from the start of the fiscal year to Oct. 31st, 4889 miles have been logged on vehicle #06092 which I believe has been used almost exclusively by you for the last several months. The December mileage records indicate almost another 1000 miles were logged on this vehicle during the month of November, 2017 (See 'Board of Commissioner Pool Cars' form, attached)
4. I realize you have often, perhaps almost exclusively, personally bought the gas for this and other county vehicles you may have used. But there are other costs associated with

vehicle usage including maintenance, insurance and depreciation. And even including your personal purchases of gasoline, we are significantly outpacing our budget allocation, as noted in point #2, above. Since more use of county owned vehicles took place in November and early December, the budget overages have only increased since the Oct. 31st numbers.

The referenced Board Order also requires that the County Administrator "....make all rules necessary and proper to see to the enforcement of this policy..." In addition, County Ordinance 1.17.060 (2) (q) requires that I, as County Administrator, "Direct...the use, operation, maintenance, control and custody of all County and district property....."

I would therefore respectfully request that you turn over to John Jezuit any keys to county vehicles that are now in your possession. Further, please do not take the keys to, or otherwise use, county owned vehicles without first completing a County Vehicle Request Form and obtaining the approval of your request by either me, or a majority of the Board of Commissioners. (The requirement to use this form for all county staff and elected officials was discussed at the last Team Management meeting, which you attended.) Please allow at least two business days between submitting your request and the desired date of use of a county vehicle.

I am imposing a similar requirement on all those seeking to use any of the county owned vehicles assigned to the Commissioners Office

You may of course, seek the approval of the Board of Commissioners to adjust the current vehicle budget allotment and/or seek use of a county owned vehicle from the Board under policy section B.6, as an "unexpected costs or expenses".

I feel I must also note that further violations of Board Policy #20466 may be enforced under Article 10, Division one of the Curry County Code which includes the possible issuance of a "Class A violations with corresponding maximum penalties as set forth in ORS 153.018."

Your attention to this matter is sincerely appreciated.

John Hitt

Interim County Administrator

From: John Jezuit
Sent: Monday, March 05, 2018 4:53 PM
To: Diana Carpenter
Cc: Thomas Huxley
Subject: RE: February Odometers

Hello Diana –

I spent about 30 minutes on the BOC Pool cars in February, 2018.

Board of Commissioners' Pool Cars

February, 2018							
Car	County ID	Date	Time		Mileage	Fuel	Keys?
Regal	05111	3/5/2018	4:05P		94173	Full	BOC Office
Regal	05114	3/5/2018	4:05P		100231	Full	BOC Office
Taurus	06092	3/5/2018	4:05P		?	?	Unknown
Taurus	07089	3/5/2018	4:05P		?	?	Commissioner Boice
Traverse	12127	3/5/2018	4:05P		89491	3/8	BOC Office

Commissioner Boice is at meeting in Brookings this afternoon. I asked him to get me the mileage of the Taurus he is using.
John J